



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

1. Your organisation or group			
<b>Name of organisation</b>	Salisbury City Band of The Royal British Legion		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/>  Other, please specify		
2. Your project			
<b>Project Title/Name</b>	Music in the Open		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This military-style Concert Band, formed in 2011, aims in Summer 2012 to provide free open air concerts. We urgently require equipment robust enough for outdoor use. We are particularly aware of the potential to reach marginalised sections of the community, especially young people, who may rarely experience live performance of music which is part of our national heritage. We have been invited to play in Salisbury's "Music in the Parks" programme and are seeking to play in the Cultural Olympiad "Bandstand Marathon". The Band seeks to support other outdoor events, including Jubilee parades.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/> Date 15.1.2012                      No <input type="checkbox"/>		
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input type="checkbox"/> Date                      No <input checked="" type="checkbox"/>		

Where will your project take place?	In parks and open spaces in Salisbury and surrounding districts
When will your project take place?	May - September 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	We found that there is no band in Salisbury which will undertake marching engagements. Visiting bands do provide open air concerts in Salisbury but there is no band within the City which regularly performs in the open. Town Bands which do this attract a loyal following and directly contribute to positive feelings about the community. As an RBL Band, we have been asked to perform in public and lead parades as part of this year's special Remembrance weekend. The Band has made an excellent start, presenting its first concert on 27 November 2012. A military veteran wrote to us: "I would like to say what a terrific concert that was tonight. From the moment it started it was enjoyment all the way." The concert was attended by members of the Alzheimer's Society "Singing for the Brain" group. Music is never forgotten and has the power to waken memories and associations. At least two outdoor events are planned this summer, with the Band supporting the music-making of the Alzheimer's group.
How many people will benefit from your project?	Unknown at present
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b> A summary of requirements: 20 robust music stands for outdoor use: £399. Signwritten boards to identify the Band: £220. Sheet music: £300. Strong folders are also required. The Band is run entirely by volunteers, no players are paid, but under the rules of RBL Bands travel expenses may be paid. Should the Band achieve a year-end surplus after deductions for equipment, sheet music costs, expenses and conductor's fees, this is payable to the RBL Poppy Fund. Note that sheet music is a major overhead: the Band is committed to playing from legal copies.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By means of effective publicity and a growing number of public appearances, to attract paid engagements. All feasible means of generating income, including sponsorship, will be explored.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The number of community groups that plan their events around a Band performance (as is taking place with The Royal British Legion, and the Alzheimer's Society) because they realise the enhancement that live music offers. We will collect qualitative evidence of positive responses, e.g. young people showing interest in the Band, elderly people talking about memories associated with music

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Music stands 20 @ 24.95, 20% off	£399	Own fundraising/reserves		£
Signwritten boards	£220			£
Sheet music	£300	Parish/town council		£
Folders: 20@£4	£80			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£999</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£
<b>Total project expenditure A</b>	£
<b>Project shortfall A – B</b>	£
<b>Grant sought from Wiltshire Council Area Board</b>	£999
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 02/02/2012

**Position in organisation:** Secretary

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**